

Terrington Parish Council

Agenda for the Annual Parish Council meeting to be held on Monday 11 May at 7:00pm in Terrington Village Hall

1. Election and appointment of Councillor.

1.1 Election of Chairman

1.2 Co-option of new Councillor

2. Attendance and apologies.

3. To confirm the minutes of the meeting of Terrington Parish Council held on Monday 9 March 2026.

4. Declaration of interests

5. Finance

5.1 To note the following receipts:

11-3-2025 £450.00 burial fees.

24-3-2026 £512.74 VAT refund for May 2025 to February 2026.

30-4-2026 £4427.00 Parish Precept for 2025-26 from North Yorkshire Council.

5.2 To note the following payments against approved expenditure:

9-3-2026 £10.80 to Terrington Village Hall for the hire of the Wimbush Room for the January 2026 Parish Council Meeting (authorisation: 10-3-2025 Minute 4.7.5).

9-3-2026 £300 to Sally Chapman for Neighbourhood Plan work (authorisation: 8-9-2025 Minute 10).

18-3-2026 £52.00 to Cllr W Winning for annual subscription for cemetery green waste collection in 2026 (authorisation: 9-4-2026 Minute 4.5).

25-3-2026 Salary payments to Clerk (authorisation 10-3-2025 Minute 4.7.1) and RFO/Webmaster (authorisation: 11-8-2025 Minute 5) and tax to HMRC.

27-3-2026 £32.97 + £6.59 VAT to Keith Adkins for payment to Hostinger for terringtonpc.co.uk domain name registration for 3 years to March 2029 (authorisation: 9-3-2026 Minute 4.4).

7-4-2026 £47.00 direct debit annual payment for registration with the Information Commissioner's Office (authorisation: 9-2-2026 Minute 5.4).

17-4-2026 £227.65 to EON for electricity supply to defibrillator for year (authorisation: 9-3-2026 Minute 4.10.7).

24-4-2026 £248.00 for annual membership from 1-4-2025 of Yorkshire Local Councils Associations (authorisation: 9-3-2026 Minute 4.10.3).

- 5.3** To receive a final statement of receipts and payments for the Financial Year 2025-26 under each budget head (attached).
- 5.4** To certify, given that total receipts and total payments are both less than £25,000, that Terrington Parish Council is exempt from external audit for the financial year 2025-26 (page 3 of the AGAR).
- 5.5** To receive the Annual Internal Audit Report for 2025-26 (page 4 of the AGAR) and consider if any action is needed.
- 5.6** To approve the Annual Governance Statement for 2025-26 (page 5 of the AGAR) and to consider if any action is needed.
- 5.7** To approve the Accounting Statements for 2025-26 (page 6 of the AGAR).
- 5.8** To set the period of 30 working days for the exercise of public rights to begin on Wednesday 3 June 2026 and end on Tuesday 14 July 2026.
- 5.9** To agree that, in accordance with the relevant Accounts and Audit Regulations and the Transparency Code for Smaller Authorities, Terrington Parish Council will publish the following documents on its website:
- Certificate of Exemption for 2025-26
 - Annual Internal Audit Report for 2025-26
 - Annual Governance Statement for 2025-26
 - Accounting Statements for 2025-26
 - Analysis of variances for 2025-26
 - Bank Reconciliation at 31 March 2026
 - Notice of the period for the exercise of public rights
 - List of items of expenditure above £100 during 2025-26
 - List of public land and building assets at 31 March 2026
- 5.10** To consider renewal of the annual insurance from 1 June 2026 given the renewal premium of £214.00 from Zurich Municipal (see the Policies section of TPC website for the policy schedule and policy document).

6. Registration with the Information Commissioner's Office.

The Parish Council to note that the Responsible Finance Officer has confirmed that the Parish Council is now registered (reference no ZC110809) with the Information Commissioner's Office.

7. Assertion 10 and GDPR compliance requirements.

The Parish Council, having approved and adopted the Information Technology Policy and Website Accessibility Statement on 9 March 2026, is asked to review and approve the draft Data Protection Policy and Privacy Statement.

Motion 7.1: That the Council approve and adopt the tabled Data Protection Policy.

Motion 7.2: That the Council approve and adopt the tabled Privacy Statement.

8. To discuss and agree a suitable GDPR training session for Councillors and staff to help understand their data protection responsibilities.

9. Terrington Parish Neighbourhood Plan.

The Council to receive an update.

10. Residents request for use of the school swimming pool.

The Council has received a request from residents to ask the Council to approach Terrington Hall School requesting that residents be permitted to use the school swimming pool.

11. Wath Beck waterlogged footpath – The Council to receive an update.

12. North Yorkshire Parks & Countryside Service –

The Council to receive an introduction to the ‘Path Keeper Scheme’.

13. Howardian Hills National Landscape – HHNL having received funding to enable delivery of a number of local projects, has asked for expressions of interest by 29 May 2026.

14. Planning applications - ZE26/00210/73A. Removal of Condition 16 of approval 21/00053/FUL dated 21.05.21 to allow for the removal of the local needs occupancy condition. Cherry Garth, Terrington, YO60 6NS. The Council does not object to this application.

15. Matters for inclusion on next agenda

16. To agree dates for Council meetings for 2026/27

TERRINGTON PARISH COUNCIL

END-OF-YEAR STATEMENT OF RECEIPTS AND PAYMENTS

Financial year: 2025-26
Statement date: 31/3/2026

	<i>To date</i>	<i>VAT</i>	<i>Budget</i>
	<i>excl VAT</i>		<i>excl VAT</i>
RECEIPTS			
Parish precept	4300.00		4300.00
Burial fees	5105.00		2000.00
Grass cutting - NYC contribution	381.64		357.81
Building Society interest	251.48		150.00
Wayleave payment	12.65		12.65
VAT refund for last year		400.90	
VAT refund for this year		602.54	
R. Total receipts	<u>10050.77</u>	<u>1003.44</u>	
PAYMENTS			
Clerk's salary	1244.88		1270.00
RFO & webmaster's salary	699.86		600.00
Village Hall hire	72.00		150.00
YLCA membership	236.00		245.00
Insurance	214.00		250.00
Training & development	0.00		50.00
Internal audit	150.00		150.00
Cemetery waste collection	49.00		55.00
Grass cutting - village	2000.00	400.00	2000.00
Grass cutting - road verges	75.00	15.00	200.00
Defibrillator running costs	212.79	10.64	300.00
Defibrillator cabinet (general reserves)	449.00	89.80	0.00
Defibrillator battery (defib reserve fund)	269.50	53.90	0.00
Consumables	0.00		100.00
Maintenance of open spaces	118.03	23.60	300.00
Maintenance of cemetery	52.00		300.00
Neighbourhood Plan Steering Group	348.00	9.60	250.00
NP Repayment of unspent grant money	353.20		
Domain name subscription	32.97	6.59	
VE day commemoration (general reserves)	100.00		
Cemetery wall (cemetery reserve fund)	390.00		
P. Total payments	<u>7066.23</u>	<u>609.13</u>	
Surplus (= R - P)	2984.54	394.31	

NET BALANCES	
Total receipts incl VAT refund	11054.21
Total payments incl VAT	7675.36
Overall surplus	3378.85
Opening balance brought forward	15993.09
Closing balance carried forward	19371.94

RESERVES	
General reserves	15641.44
<i>Earmarked reserves</i>	
Burial Ground fund	2000.00
Tree fund	1500.00
Defibrillator fund	230.50
Total Earmarked reserves	3730.50
Total reserves	19371.94

BANK RECONCILIATION at 04/04/2026	
Balance on bank statements	
Barclays Bank	6226.11
Cambridge Building Society	13145.83
Plus petty cash	0.00
Plus uncleared receipts	0.00
Minus unrepresented payments	0.00
Net balance	19371.94