

Terrington Parish Council

Agenda for the Parish Council meeting to be held on Monday 29 June 2026 at 7.30 pm in Terrington Village Hall

Pre-meeting public participation

1. Attendance and apologies.

2. Declaration of interests.

3. To confirm the minutes of the

3.1 Annual Parish meeting held on Monday 11 May 2026.

3.2 Annual meeting of Terrington Parish Council held on Monday 11 May 2026

4. Finance.

4.1 To note the following payments against approved expenditure:

11-5-2026: £10.80 to Terrington Village Hall for the hire of the Wimbush Room for the March 2026 Parish Council Meeting (expenditure authorised on 9-3-2026 Minute 4.10.6).

1-6-2026: £214.00 annual insurance premium to Zurich Municipal (expenditure authorised on 11-5-2026 Minute 5.10)

12-6-2026: £200.00 donation to Terrington Village Hall in lieu of payment to internal auditor (expenditure authorised on 9-3-2026 Minute 4.10.9)

4.2 To receive a statement of receipts and payments to date for the current Financial Year under each budget head (attached).

4.3 To increase the Earmarked fund for upgrade/renewal of the defibrillator to £750.00.

5. General Data Protection Regulations (GDPR)

5.1 - GDPR Training Policy – Parish Councils are required to comply with the GDPR regulations that includes ensuring that Councillors and staff are trained in personal data protection.

Motion: that the Council approve the Data Protection Training Policy and that the Clerk acts as the Data Protection Officer.

5.2 - GDPR training programme - The Council to consider adopting the Information Commissioners' Office (ICO) Training Modules to meet the mandatory requirement that all staff (Councillors and staff) handling personal data, receive appropriate GDPR training.

Motion: That the Council agree to adopt and use the ICO training modules for training purposes.

5.3 - Register of Personal Data held by Terrington Parish Council.

Motion: That the Council set up a secure register of all personal data held by the Parish Council to comply with GDPR.

5.4 – Data Protection Policy – To consider an amendment to deal with sensitive data (to be advised).

Motion:

- 6. Health and Safety Policy and Risk assessment – to receive an update.**
- 7. Changes regarding publication of councillors’ residential address – The Council to note.**
- 8. Terrington Parish Neighbourhood Plan – To receive a progress report**
- 9. Howardian Hills National Landscape – The Council was informed by HHNL that funding for the delivery of local projects was available (applications by 29 May 2026). HHNL has indicated that it may be prepared to consider late applications.**
- 10. Matters for inclusion on next agenda.**
- 11. Date of next meeting – 14 September 2026**

**TERRINGTON PARISH COUNCIL
STATEMENT OF YEAR TO DATE RECEIPTS AND PAYMENTS**

**Financial year: 2026-27
Statement date : 22/6/2026**

	<i>To date</i>	<i>VAT</i>	<i>Budget</i>
	<i>excl VAT</i>		<i>excl VAT</i>
RECEIPTS			
Parish precept	4427.00		4472.00
Burial fees	0.00		2500.00
Grass cutting - NYC contribution	0.00		381.64
Building Society interest	0.00		200.00
Wayleave payment	0.00		12.65
VAT refund		0.00	
R. Total receipts	4427.00	0.00	
PAYMENTS			
Clerk's salary	0.00		1294.68
RFO & webmaster's salary	0.00		676.00
Village Hall hire	10.80		150.00
YLCA membership	248.00		253.70
Insurance	214.00		278.20
Training & development	0.00		100.00
Internal audit	200.00		200.00
Cemetery waste collection	0.00		60.00
Grass cutting - village	0.00		2000.00
Grass cutting - road verges	0.00		200.00
Defibrillator running costs	216.81	10.84	350.00
Consumables	0.00		100.00
Maintenance of open spaces	0.00		300.00
Maintenance of cemetery	0.00		300.00
Neighbourhood Plan Steering Group	0.00		500.00
ICO registration annual fee	47.00		
P. Total payments	936.61	10.84	
Surplus (= R - P)	3490.39	-10.84	

NET BALANCES	
Total receipts incl VAT refund	4427.00
Total payments incl VAT	947.45
Overall surplus	3479.55
Opening balance brought forward	19371.94
Closing balance carried forward	22851.49

RESERVES		
General reserves		19120.99
<i>Earmarked reserves</i>		
Burial Ground fund	2000.00	
Tree fund	1500.00	
Defibrillator fund	230.50	
Total Earmarked reserves		3730.50
Total reserves		22851.49

BANK RECONCILIATION at	22/06/2026
Balance on bank statements	
Barclays Bank	9705.66
Cambridge Building Society	13145.83
Plus petty cash	0.00
Plus uncleared receipts	0.00
Minus unrepresented payments	0.00
Net balance	22851.49